

Fredericton District Soccer Association

Competitive Programs Policy 04 – Coaching

- 1.1 Competitive programs head coach role and description.
 - 1.1.1 The head coach is responsible for overseeing all aspects of team operations.
 - 1.1.2 The head coach shall appoint a manager for the team.
 - 1.1.3 The head coach is responsible for conducting tryouts and making team selections.
 - 1.1.4 The head coach is responsible for ensuring all necessary documents are submitted to the FDSA.
 - 1.1.5 The head coach is responsible for ensuring that the playing and training environment is safe, and free of harassment and discrimination, of team members and other members of the team community.
 - 1.1.6 The head coach is responsible for ensuring any team issues and problems are reported to the Premiership Director in a timely manner.
 - 1.1.7 The head coach is responsible for developing a season plan for their team, and having the plan approved by the Director of Soccer.
 - 1.1.8 The head coach is responsible for developing practice, and training plans, and reporting plans to Director of Soccer as required by the Director of Soccer.

- 1.2 Coach selections. The FDSA shall advertise publicly and hold an open competition for competitive program coaching positions every year. A Selection Committee will be formed each year and recommendations of the Selection Committee must be approved by the FDSA Board of Directors.
 - 1.2.1 The following criteria will be included, but not necessarily limited to, in the selection of each competitive coach:
 - 1.2.1.1 Coaching qualifications (CSA certification, coaching experience, playing experience, individual distinctions, and awards, etc.) .
 - 1.2.1.2 Evaluations from previous coaching positions with FDSA or other sports organizations.
 - 1.2.1.3 Valid / current criminal check with Fredericton police (current within 4 months of application).
 - 1.2.1.4 The results of the interview process.

- 1.3 Certification.
 - 1.3.1 Premiership. To be a premiership coach, individuals must have completed or be currently completing the C-License course or have previously completed the Provincial Pre-B course required by Soccer New Brunswick and the NBSL. Coaches will be able to apply for a single exemption for their first season coaching at the Premiership level.
 - 1.3.2 Division 1 and U13 Foundations. Although certification is not required by Soccer New Brunswick or the FDSA, it is recommended that coaches at these levels have a minimum of Learn to Train and/or Soccer for Life.
 - 1.3.3 First Aid. The FDSA recommends that all competitive team coaching staffs have at least one person who has current First Aid training as provided by the Red Cross or equivalent. A basic first aid kit is provided to all teams.

- 1.4 Assistant coaches and managers. Assistant coaches shall be chosen by the coach in consultation with the Director of Soccer and/or Premiership Director or Division I Director. The head coach shall be responsible for appointing a team manager. Once these choices have been made, the names shall be sent to the FDSA for approval. All teams must have a minimum of one staff member of the same gender as the team.
- 1.5 Coach Development. The FDSA will consider supporting the continued development and further qualification training of its volunteer coaches. Requests for support must be brought to the board for approval.
- 1.6 Code of Conduct. In accepting the role of a coach or manager, individuals consent to abide by the FDSA Code of Conduct.
- 1.7 Screening. To be considered for a head or assistant coaching position, applicants must have a criminal record check completed prior to being approved by the FDSA. Updated criminal checks must be current within 4 months of the interview.
- 1.8 Coach/manager discipline. Any serious violations of this policy or any other Code of Conduct adopted by the FDSA must be reported to the Executive Director or the Director of Premiership or Division 1, who shall then investigate and take all appropriate actions including passing responsibility on to the Discipline Committee if warranted.
- 1.9 Coach evaluation. All players and parents shall be asked to complete an online survey to evaluate their team's coaches at the end of each season. The Selection Committee shall have access to this information in order to review the evaluations and prepare a summary of the evaluation to be provided to coaches and kept on file to assist with future coach selection.
- 1.10 Coach Introductory Letter. In the interests of consistency and liability, any Coach's introductory letter to parents / players must be standardized and approved by the FDSA office before distribution.